

## KWADUKUZA MUNICIPALITY

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### MINUTES OF THE MUNICIPAL SERVICES PORTFOLIO COMMITTEE MEETING HELD, ON THURSDAY, 17 FEBRUARY 2022 AT 09H00.

**Present:**

**Councillors:** A Mtolo (Chairperson), S Sithole, S Shandu, W Mtambo, S Nxele, PF Masuku, F Abrahams, S Dladla, AA Singh,

**Other:** Cllr M Vembali

**Officials:** SC Viramuthu (ED: Community Safety), SM Khanyile (ED: Community Services & Public Amenities), M Yengwa (Superintendent: Public Amenities), SE Mathibela (Manger: Libraries & Halls), TQ Mthembu (Superintendent: Waste), IM Zuma (Dir: Disaster Management), M Prinsloo, SG Zulu (Manager: Fleet), A Nunkumar (Dir: Budget & compliance), S Honneysett (Manager: Marine Safety), C Gopi (Manager: Parks & Gardens), NL Ngwane ( Dir: Comm Services), SM Nyawo (Manager: Waste), N Gumbi (Senior Manager: Legal), M Faya (Dir: Community Safety), T Yengwa (Snr Manager: Community Safety) E Mulla (Senior Technician Building Maintenance) , N Mkhwanazi (Chief Fire), M Mbili (Dir: ICT), & S Mpunzana (Secretariat)

#### 1. Opening prayer & welcome

The chairperson had family emergency and therefore the committee had to elect an interim chair.

Cllr W Mtambo nominated Cllr A Mtolo as an interim, seconded by Cllr S Nxele.

The meeting observed a moment of silent prayer and the Chairperson welcomed all present.

#### 2. Notice of Meeting

The notice of the meeting was taken as read.

#### 3. Signing of Attendance Register

The attendance register was noted by the meeting and was circulated for all present to sign

#### 4. Declarations of Pecuniary Interest/ Other Forms of Interest

a. Councillors: None

b. Staff: None

**5. Apologies:**

- a. Cllr C Mdletshe (Chairperson) – had family emergency
- b. P Mkhwanazi (Snr Manager: Operations) – was doing inspection at the Crematorium with the Regional office from the Environmental department.
- c. C Gopi (Manager: Parks & Gardens) – was on annual leave
- d. K Munien (Superintendent Traffic) – was to join the meeting late

**6. Councillors Leave of Absence:**

- a. Granted: None
- b. Applications: None
- c. Absent: None

**7. Official Announcements:**

Mr. SM Khanyile (ED: Community Services & Public Amenities) announced to the committee about the decision taken by council to have a mini strategic lekgotla and the date for Municipal Services being the 3<sup>rd</sup> & 4<sup>th</sup> March 2022.

**8. Confirmation of Minutes: 03 February 2022**

**Matters & Corrections arising from the minutes:** None

***Moved by Cllr F Abrahams and seconded by Cllr S Nxele***

**9. Business of the day:**

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**MS 121**

**MS: 17/02/2022**

**DISPOSAL OF REDUNDANT ASSETS**

**RESOLVED TO RECOMMEND:**

- 1. **THAT** the Committee notes the content of the report on the disposal of assets in the Community Services and Public Amenities Unit.

2. **THAT** the Committee approves the below list of redundant assets for disposal:

**WASTE MANAGEMENT SECTION'S REDUNDANT ASSETS FOR DISPOSAL**

Asset Number	Description	Condition	Serial Number
Various	Bulk Refuse Containers - Skips	Badly damaged	
	Golf 4 vehicle KDM 110	In a state of disrepair	

**LIBRARIES REDUNDANT ASSETS FOR DISPOSAL**

**KWADUKUZA LIBRARY**

Asset Number	Description	Condition	Serial Number
17201	GBC Laminator	Faulty	
10478	Acer Tower	Faulty	PSE24CIT109080CAFC2701
10524	Acer Monitor	Faulty	ETLE10D041843034529640
	9 x Keyboards	Faulty	N/A
04629	HP Monitor	Faulty	
10204	Acer Monitor	Faulty	PSE24CIT1084903BE72701
02173	Black High Back Chair	Broken	
02174	Black High Back Chair	Broken	
	HP Deskjet Printer	Broken	MY3B14K13Q
02003	Grey Table	Broken	
02283	Grey Round Coffee Table	Broken	
02285	Grey Table	Broken	
17540	STIHL Vacuum Cleaner	Faulty	
11571	STIHL Vacuum Cleaner	Faulty	
15942	HP Laserjet P1102	Broken	VNF 3614898
15931	HP Laserjet P1102	Broken	VNF 3815914

**STANGER MANOR LIBRARY –REDUNDANT ASSETS**

ASSET NUMBER	DESCRIPTION	CONDITION	SERIAL NUMBER
15541	LAMINATOR GBC H318	POOR	

17202	LAMINATOR FUSION 3000L	POOR	
17525	DESKTOP	POOR	
08163	DESKTOP	POOR	
17530	DESKTOP	POOR	
04430	DESKTOP	POOR	
17756	SCANNER G4010	POOR	
06235	HP PHOTOSMART C5183 ALL-IN-ONE	POOR	
73400	TOWER HP COMPAQ	POOR	
02653	BOOK TROLLEY	POOR	
14447	DAEWOO AIRCONDITIONER	POOR	
11083	NEOCOOL AIRCONDITIONER	POOR	
11082	NEOCOOL AIRCONDITIONER	POOR	
16536	FLOOR POLISHING MACHINE	POOR	
02539	BOOKSHELF	POOR	
5003500	TABLE WOODEN	POOR	
02534	TABLE WOODEN	POOR	
07883	CHAIR MIDBACK	POOR	
5003495	TABLE WOODEN	POOR	
NO BARCODE	CHAIR MIDBACK	POOR	
02533	TABLE WOODEN	POOR	
NO BARCODE	BOOK SHELF WOODEN	POOR	
02475	CD SHELF WOODEN	FAIR	

#### **BALLITO LIBRARY –REDUNDANT ASSETS**

ASSET NUMBER	DESCRIPTION	CONDITION	SERIAL NUMBER
9958	wooden chair	broken	
8368	wooden chair	broken	
9957	wooden chair	broken	
5004501	small table	falling apart	
2734	book shelf	The bottom is broken so it cannot stand upright	
19419	Typist chair	legs broken	
10774	Typist chair	legs broken	

	2 brown chairs no barcode	seat torn and chair unsteady	
2868	wooden table	Top is fine no legs	
	wooden table no barcode	no legs	
	wooden table no barcode	no legs	
	2 x whiteboards no barcode	not in use	
	computer monitor no barcode	not working	
	2 x computer modems no barcode	not working	

#### **DARNALL LIBRARY –REDUNDANT ASSETS**

ASSET NUMBER	DESCRIPTION	CONDITION	SERIAL NUMBER
03006	Book shelf	Broken	
03019	Book shelf	Broken	
03031	Table wood round	Broken	
03288	Chair easy upholstered	Poor	
03287	Chair easy upholstered	Poor	
03046	Chair easy upholstered	Poor	
03286	Chair easy upholstered	Poor	

#### **MANAGER: LIBRARIES & HALLS OFFICE –REDUNDANT ASSETS**

ASSET NUMBER	DESCRIPTION	CONDITION	SERIAL NUMBER
15936	HP LaserJet P1102 Printer	Normal	VNF6X28962
-	HP keyboard and mouse	Normal	-
14768	Desk corner unit	Normal	-

#### **GLENHILLS MULTI-PURPOSE COMMUNITY CENTRE –REDUNDANT ASSETS**

Asset number	Description	Condition	Serial number
17042	Wall fan	Broken	
17047	Wall fan	Broken	
17052	Wall fan	Broken	
17056	Wall fan	Broken	
17053	Wall fan	Broken	
17051	Wall Fan	Broken	
17057	Wall fan	Broken	
17044	Wall fan	Broken	
17039	Wall fan	Broken	
17055	Wall fan	Broken	

17046	Wall fan	Broken	
17054	Wall fan	Broken	
17050	Wall fan	Broken	
17059	Wall fan	Broken	
17038	Wall fan	Broken	
17045	Wall fan	Broken	
17041	Wall fan	Broken	

**BEACH AMENITIES**

ASSET NUMBER	DESCRIPTION	CONDITION	SERIAL NUMBER
KDM 150	Nissan Hard body Bakkie	In a state of disrepair	

3. That the listed assets are no longer required for the provision of basic service delivery.

EXECUTIVE DIRECTOR: COMMUNITY SERVICES & PUBLIC AMENITIES

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**There being no further matters for discussion the meeting terminated at 12h47**