

KwaDukuza Municipality

Supply Chain Management

PUBLISHED: 28 May 2019

CQ 2606-05 S & D RECORDING EQUIPMENT

In Terms of Regulation 18 of the Municipal Supply Chain Management Policy, The KwaDukuza Municipality Invites Closed Quotes for the above.

The physical address for collection of documents is: The KwaDukuza Municipality, Supply Chain Management Unit, 2 Industria Crescent, KwaDukuza upon presentation of a receipt proving prior payment of a non-refundable fee of **R21.00** (inclusive of VAT), having been made at the Municipal Finance Directorate, General Justice Mpanza Building, 104 Mahatma Gandhi Street, KwaDukuza. (Cash or bank guaranteed cheques only).

Documents will be available from 28 MAY 2019 for queries relating to the issuing of these documents: Contact Vanessa on 0324375111 or email vanessaps@kwadukuza.gov.za.

COMPULSORY CLARIFICATION MEETING WILL TAKE PLACE ON 31 May 2019 AT 10h00 am AT THE SCM OFFICES, No 2 Industria Crescent. Only those that are in possessions of proof of receipts and documents will be allowed to participate.

Closed Quotes shall be placed in sealed envelopes, endorsed "**CQ 2606-05- RECORDING EQUIPMENT**" - must be placed in the Closed Quote Box at the SCM Unit, No.2 Industria Crescent, KwaDukuza, not later than **12h00 on the 6 JUNE 2019** where all Quotes will be opened in public. **Late, electronic or faxed Quotes will not be accepted.**

Bids will be evaluated and adjudicated according to the following criteria:

- 80/20 preference points system will apply in terms of the Preferential Procurement Regulations, 2017 (B-BBEE Status Level Of Contribution – an original or certified **ORIGINAL** of the certificate is required)
- Council's Supply Chain Management Policy
- Service Providers Shall be registered on the National Treasury's Central Supplier Database-CSD Master Registration
- The validity of the Tax Clearance Certificate issued by the South African Revenue Services certifying that the taxes of the bidder are in order, will be verified against the information recorded in the Central Supplier Database (CSD).
- Prices tendered must be firm and inclusive of VAT
- Contractor shall provide the Municipality with a compliance Tax clearance PIN to verify your tax compliance status.
- Service providers to complete and sign in full all MBD documents.
- Service providers **MUST** ensure compliance with MBD 6.2 – local content- (if applicable)
- A copy of the most recent municipal account / utility bill in which the business is registered. District municipality (water) **and** Local municipality (rates, electricity and other) or if the bidder is a tenant then a letter or certificate from the landlord indicating that the levies are not in arrears OR a letter from the **Ward Councillor or an Affidavit stating that the ward is Exempt from Rates, Electricity and Water. Failure to submit proof will disqualify bid**
- Compliance with Regulation 27(2) of the Supply Chain Regulations.
- **PRODUCT SPECIFICATION: INFORM OF THE BROUCHER OR MAKE AND MODEL TO BE ATTACHED TO BID OR WILL DISQUALIFY BIDDER IF NOT SUBMITTED.**

All prospective Bidders will be screened in accordance with the National Treasury's Defaulters Data Base. Council does not bind itself to accept the lowest quote or any quote and reserves the right to accept any part or the whole of any quote and preference will be given to Affirmable Business Enterprises. No bids will be considered from persons in the services of any organ of state

L MOOTHUSAMY
HEAD SCM
