



THE CUTTING OF GRASS AND LITTER PICKING WITHIN THE KWADUKUZA MUNICIPALITY FOR A PERIOD OF THREE YEARS.

In terms of Chapter 11 of the Municipal Finance Management Act No 56 of 2003, tenders are hereby invited for the below grass cutting tenders and litter picking within KwaDukuza Municipality for a period of three years:-

TENDER NUMBER	TENDER DESCRIPTION
TENDER NO. MN 177/2019	THE CUTTING OF GRASS AND LITTER PICKING WITHIN THE KWADUKUZA MUNICIPALITY FOR A PERIOD OF THREE YEARS: ZONE 2 (WARD 2)
TENDER NO. MN 178/2019	THE CUTTING OF GRASS AND LITTER PICKING WITHIN THE KWADUKUZA MUNICIPALITY: ZONE 3 (WARD 4,6 & 21)
TENDER NO. MN 179/2019	THE CUTTING OF GRASS AND LITTER PICKING WITHIN THE KWADUKUZA MUNICIPALITY: ZONE 4 (WARD 5)
TENDER NO. MN 180/2019	THE CUTTING OF GRASS AND LITTER PICKING WITHIN THE KWADUKUZA MUNICIPALITY: ZONE 5 (WARD 7, 8 & 9)
TENDER NO. MN 181/2019	THE CUTTING OF GRASS AND LITTER PICKING WITHIN THE KWADUKUZA MUNICIPALITY: ZONE 6 (WARD 10)
TENDER NO. MN 182/2019	THE CUTTING OF GRASS AND LITTER PICKING WITHIN THE KWADUKUZA MUNICIPALITY: ZONE 7 (WARD 11)
TENDER NO. MN 183/2019	THE CUTTING OF GRASS AND LITTER PICKING WITHIN THE KWADUKUZA MUNICIPALITY: ZONE 9 (WARD 13 & 26)
TENDER NO. MN 184/2019	THE CUTTING OF GRASS AND LITTER PICKING WITHIN THE KWADUKUZA MUNICIPALITY: ZONE 10 (WARD 14 & 24)
TENDER NO. MN 185/2019	THE CUTTING OF GRASS AND LITTER PICKING WITHIN THE KWADUKUZA MUNICIPALITY: ZONE 11 (WARD 15)
TENDER NO. MN 186/2019	THE CUTTING OF GRASS AND LITTER PICKING WITHIN THE KWADUKUZA MUNICIPALITY: ZONE 12.1 (WARD 16)
TENDER NO. MN 187/2019	THE CUTTING OF GRASS AND LITTER PICKING WITHIN THE KWADUKUZA MUNICIPALITY: ZONE 12.2 (WARD 16)
TENDER NO. MN 188/2019	THE CUTTING OF GRASS AND LITTER PICKING WITHIN THE KWADUKUZA MUNICIPALITY: ZONE 12.3 (WARD 16)
TENDER NO. MN 189/2019	THE CUTTING OF GRASS AND LITTER PICKING WITHIN THE KWADUKUZA MUNICIPALITY: ZONE 13.1 (WARD 17)
TENDER NO. MN 190/2019	THE CUTTING OF GRASS AND LITTER PICKING WITHIN THE KWADUKUZA MUNICIPALITY: ZONE 13.2 (WARD 17)

The physical address for collection of tender documents is: The Office of the Executive Director: **Community Services and Public Amenities Business Unit**, 2 Industria Crescent, Office No. **38, 2nd Floor Lavoipierre** Building, KwaDukuza, upon presentation of a receipt proving prior payment of a non-refundable fee of **R 214.00** (inclusive of VAT) (**FOR EACH TENDER NO**) having been made at the Municipal

Finance Directorate, General Justice Mpanza Building, 104 Mahatma Gandhi Street, KwaDukuza (Cash or bank guaranteed cheques only). **Tender documents will be available from 09H00 ON 7 OCTOBER 2019 until 15H00 on 18TH OCTOBER 2019.** Documents to be collected from Community Services and Public Amenities, from the Administration Officer, Nomthandazo Ngcobo (032 437 5583). Technical queries contact Njabulo Ngwane – 032 437 5176.

A compulsory clarification meeting with representatives of the Employer will take place at the KwaDukuza Town Hall (Civic Complex), - **(FRONT DOOR)** 14 Chief Albert Luthuli Street, KwaDukuza, starting at **09h00** am on **21ST OCTOBER 2019.** Failure to attend the compulsory clarification meeting will disqualify the tender. Only those contractors who are in possession of a tender document shall be permitted to attend and participate in discussion at the compulsory clarification meeting. Doors to the venue will be closed at **09H00. NO LATE BIDDERS WILL BE PERMITTED TO ATTEND.**

Tenders shall be placed in two independently sealed envelopes, clearly marked envelopes. One marked “**Stage 1: Technical Proposal: with the relevant tender number,** and the other marked “**Stage 2: Financial Proposal – with the relevant tender number,**” as outlined in the tender specifications and shall be placed in the tender box at the KwaDukuza Municipal Offices, 14 Chief Albert Luthuli Street, KwaDukuza, not later than **12h00 on the 6 NOVEMBER 2019** when the tenders will be opened in public. Tenders are to be submitted on the tender documentation provided by the Municipality. Late, electronic or faxed tenders will not be accepted.

Tenders will be evaluated and adjudicated according to the following criteria:-

- 80/20 preference points system will apply in terms of the Preferential Procurement Regulation. 2017 (B-BBEE Status Level of Contribution - an original or certified copy of the certificate is required).
- Contractor shall be registered on the National Treasury’s Central Supplier Database.
- Council’s Supply Chain Management Policy.
- Prices tendered must be firm and inclusive of VAT.
- Contractor shall provide the Municipality with a compliance clearance PIN to verify your tax compliance status and the CSD master registration pin and the CSD master registration number.
- A copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other) or if the bidder is a tenant then a letter or certificate from the landlord indicating that the levies are not in arrears.
- Certificate of Attendance at the clarification meeting.
- Fully complete and submit MBD forms which form part of the tender document.
- **NB: Bidders who are listed in the National Treasury register of defaulters and restricted suppliers will be automatically disqualified.**

- Certified ID copies of ALL the shareholders, members OR trustees of the business. (NB: the date of certification must be less than 3 months from the date of the bid closure).
- Must have Public liability insurance.
- Must have a Letter of Good Standing from Workmen's Compensation Fund
- Must have a waste management plan
- Compliance with all conditions and requirements as specified in the tender document
- Only bidders residing in the KwaDukuza Municipal area of jurisdiction shall be considered. Proof of address to be submitted with bid in the form of a special letter from the Ward Councillor indicating the address where the company is registered and the director's physical address.
- Only bidders who score the minimum of 70 points in stage one will advance to the next stage of evaluation.
- The tender validity period shall be for a period of 365 consecutive days

The tenderer may tender for any one or all of these zones but the KwaDukuza municipality reserves the right to not award any one or more of these regions to a specific contractor. The maximum of only one zone will be awarded to any one contractor irrespective of the number of tenders that that contractor qualifies for.

Council does not bind itself to accept the lowest tender or any tender and reserves the right to accept any part or the whole of any tender and preference will be given to Affirmative Business Enterprises. The Municipality also reserves the right to call on preferred bidders to form a joint venture with a BEE company. Canvassing in any form in the gift is strictly prohibited and will lead to the disqualification of the tender. No bids will be considered from persons in the services of any organ of the state

N J Mdakane
MUNICIPAL MANAGER