



TENDER NO: MN 139/2019

(A) GENERAL VALUATION AND PREPARATION OF A VALUATION ROLL FOR IMPLEMENTATION 1 JULY 2021

(B) PREPARATION AND UPDATING OF THE VALUATION ROLL FOR THE PERIOD 1 JULY 2021 TO 30 JUNE 2024 (3YEARS)

In terms of Chapter 11 of the Municipal Finance Management Act No 56 of 2003(MFMA), tenders are hereby invited for the Appointment of a Service Provider to conduct a **(A) GENERAL VALUATION AND PREPARATION OF A VALUATION ROLL FOR IMPLEMENTATION 1 JULY 2021, (B) PREPARATION AND UPDATING OF THE VALUATION ROLL FOR THE PERIOD 1 JULY 2021 TO 30 JUNE 2024.**

The physical address for collection of tender documents is: General Justice Mpanza Building, 104 Mahatma Gandhi Street, KwaDukuza (The Office of the Cashier Supervisor – Mr R Rampershad). Upon presentation of a receipt proving prior payment of a non-refundable fee of R348.00 inclusive of VAT having been made at the Municipal Finance Directorate, General Justice Mpanza Building, 104 Mahatma Gandhi Street, KwaDukuza during the hours: Monday to Friday 08h00 to 15h00. (Cash or bank guaranteed cheques only). **Tender documents will be available for collection from 30 August 2019 until 15h00pm on 09 September 2019.**

A compulsory clarification meeting with representatives of the Employer will take place at the Finance Boardroom, General Justice Mpanza Building, 104 Mahatma Gandhi Street, KwaDukuza, starting at **10h00 am on 10th September 2019** Doors to the venue to be closed at **10h00**. No persons will be permitted to enter the clarification venue after the cut off time. The tenderer or representative must bring to the briefing the original tender document purchased and must sign the mandatory attendance register. Only those tenderers who are in possession of a tender document shall be permitted to participate in discussions at the compulsory clarification meeting. Attendance at this meeting is compulsory and tenders will not be considered from tenderers who do not attend.

The municipality is pursuing a ‘two stage’ tender process and tenders completed in accordance with the conditions stated in the specifications document shall be sealed in **two** envelopes clearly marked **“TENDER NO MN 139/2019 – (A) GENERAL VALUATION AND PREPARATION OF A VALUATION ROLL FOR IMPLEMENTATION 1 JULY 2021 ,(B) PREPARATION AND UPDATING OF THE VALUATION ROLL FOR THE PERIOD 1 JULY 2021 TO 30 JUNE 2024 – TECHNICAL PROPOSAL”** and **“TENDER NO MN 139/2019 : (A) GENERAL VALUATION AND PREPARATION OF A VALUATION ROLL FOR IMPLEMENTATION 1 JULY 2021 , (B) PREPARATION AND UPDATING OF THE VALUATION ROLL FOR THE PERIOD 1 JULY 2021 TO 30 JUNE 2024 – PRICING PROPOSAL”** as indicated in the tender specifications. Please submit pricing at the second envelope.

Tenders shall be placed in sealed envelopes, endorsed "**TENDER NO MN 139/2019: (A) GENERAL VALUATION AND PREPARATION OF A VALUATION ROLL FOR IMPLEMENTATION 1 JULY 2021, (B) PREPARATION AND UPDATING OF THE VALUATION ROLL FOR THE PERIOD 1 JULY 2021 TO 30 JUNE 2024**" and be placed in the tender box at the KwaDukuza Municipal Offices, 14 Chief Albert Luthuli Street, KwaDukuza, not later than **12h00 on 27 September 2019**- when the tenders will be opened in public. Electronic or faxed tenders will not be accepted.

Tenders will be evaluated and adjudicated according to the following criteria:-

- 80/20 preference points system will apply in terms of the Preferential Procurement Regulation, 2017 (B-BBEE Status Level of Contribution - an original or certified copy of the certificate is required).
- Contractor shall be registered on the National Treasury's Central Supplier Database.
- Council's Supply Chain Management Policy.
- Prices tendered must be firm and inclusive of VAT.
- Contractor shall provide the Municipality with a compliance clearance PIN and CSD master registration number to verify your tax compliance status
- A copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other) or if the bidder is a tenant then a letter or certificate from the landlord indicating that the levies are not in arrears.
- Certificate of Attendance at the clarification meeting.
- Tenders shall remain valid for ninety (90) days after the tender closing date

All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Database.

Council does not bind itself to accept the lowest tender or any tender and reserves the right to accept any part or the whole of any tender and preference will be given to Affirmative Business Enterprises. The Municipality also reserves the right to call on preferred bidders to form a joint venture with a BEE company. Canvassing in any form in the gift is strictly prohibited and will lead to the disqualification of the tender. No bids will be considered from persons in the services of any organ of the state

MR NJ MDAKANE
MUNICIPAL MANAGER
KwaDukuza Municipality