



TENDER NO. MN 261/2022

PROVISION OF BANKING SERVICES FOR A PERIOD OF 60 MONTHS (5 Years)

In terms of Chapter 11 of the Municipal Finance Management Act 25 no 56 of 2003, tenders are hereby invited from registered financial institutions/commercial banks, registered in terms of the Banks Act, Act No 94 of 1990 to provide banking services to the Municipality of KwaDukuza.

The physical address for collection of tender documents is: General Justice Mpanza Building, 104 Mahatma Gandhi Street, Ramesh Rampersadh (032 437 5536), email rameshr@kwadukuza.gov.za. KwaDukuza, upon presentation of a receipt proving prior payment of a non-refundable fee of R255.00 inclusive of VAT having been made at the Municipal Finance Directorate, General Justice Mpanza Building, 104 Mahatma Gandhi Street, KwaDukuza during the hours: Monday to Friday **08h00 to 15h00**. (Cash only). Tender documents will be available for collection from **15 December 2022 until 15H00 on 26TH January 2023**. Queries regarding this notice may be directed to Mthandeni Nene, e-mail: mthandenin@kwadukuza.gov.za. Or 032 437 5501.

A compulsory clarification meeting, with representatives of the Employer, will take place at the KwaDukuza Municipality: General Justice Mpanza Building, 104 Mahatma Gandhi Street, KwaDukuza- (UPSTAIRS- FINANCE BOARD ROOM) on **27TH JANUARY 2023 , starting at 10h00**. Failure to attend the compulsory clarification meeting will disqualify the tender. Doors to the venue will be closed **at 10H00** and the briefing will commence immediately. Late attendance will not be accepted, and contractors will not be admitted into the venue. Only those tenderers who are in physical possession of a tender document shall be permitted to participate in discussion at the compulsory clarification meeting.

Tenders shall be placed in a sealed envelopes endorsed "**MN 261/2022 PROVISION OF BANKING SERVICES FOR A PERIOD OF 60 MONTHS (5 Years)**"

and be deposited in the tender box situated at the KwaDukuza Municipality Lavoippierre Buildings, No. 2 Industria Crescent, SCM / Stores KwaDukuza not later than **12h00 16TH FEBRUARY 2023**, when tenders will be opened in public. Electronic or faxed tenders will not be accepted.

Tenders will be evaluated and adjudicated according to the following criteria: -

- **80/20** preference points system will apply in terms of the Preferential Procurement Regulation. 2017 (B-BBEE Status Level of Contribution - an original or certified copy of the certificate is required).
- Contractor must be registered on the National Treasury's Central Supplier Database.
- Council's Supply Chain Management Policy.
- Prices tendered must be firm and inclusive of VAT.
- Contractor shall provide the Municipality with a compliance clearance PIN to verify your tax compliance status.
- A copy of the most recent municipal account (not older than 3 months) in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other) or if the bidder is a tenant then a letter or certificate from the landlord indicating that the levies are not in arrears Or a letter from the ward Councillor or an affidavit stating that the ward in which the business operates is exempt from paying rates, Electricity and Water
- The tender offer validity period of 90 days.
- Certificate of Attendance at the clarification meeting.
- Must be registered in terms of the Banks Act, Act No 94 of 1990 to provide banking services to the Municipality of KwaDukuza.
- Must submit audited Annual Financial Statements for the past three years, or since the Tenderer's establishment

All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Database.

Council does not bind itself to accept the lowest tender or any tender and reserves the right to accept any part or the whole of any tender and preference will be given to Affirmative Business Enterprises. The Municipality also reserves the right to call on preferred bidders to form a joint venture with a BEE company. Canvassing in any form in the gift is strictly prohibited and will lead to the disqualification of the tender. No bids will be considered from persons in the services of any organ of the state.

N.J. Mdakane
MUNICIPAL MANAGER