

# STANDARD CALL FOR NOMINATIONS

## FOR PERSONS TO BE APPOINTED AS MEMBERS OF THE KWADUKUZA MUNICIPAL PLANNING TRIBUNAL/APEAL AUTHORITY

### NOMINATION FORM

[IN TERMS OF THE SPATIAL PLANNING AND LAND USE MANAGEMENT ACT, 2013 (ACT NO. 6 OF 2013) IN CONJUNCTION WITH THE KWADUKUZA MUNICIPALITY SPATIAL PLANNING AND LAND USE MANAGEMENT BY-LAWS NO. 2002 (SEPTEMBER 2018)]

#### Instructions:

- (1) A person may nominate himself or herself;
- (2) The form must be completed in block capitals or typewritten.
- (3) This form is issued without prejudice and does not constitute appointment.
- (4) This form is valid for a period of 30 days (from 01 July 2025 to 04 August 2025).

### CALL FOR NOMINATIONS FOR PERSONS TO BE APPOINTED AS MEMBERS OF THE KWADUKUZA MUNICIPAL PLANNING TRIBUNAL AND THE KWADUKUZA EXTERNAL APEAL AUTHORITY

In terms of the Spatial Planning and Land Use Management Act, 2013 (Act No. 16 of 2013) read in conjunction with the KwaDukuza Municipality Spatial Planning and Land Use Management By-Law No. 2002 (September 2018), the KwaDukuza Local Municipality hereby invites nominations for members of the public to be appointed as members of the KwaDukuza Municipal Planning Tribunal (MPT) and External Appeal Authority (EAA) for its third term of office. The period of office of members will be 5 years calculated from the date of appointment of such members by the KwaDukuza Municipal Council.

Nominees must be persons with leadership qualities and must have knowledge and experience of spatial planning, land use management and land development or the law related thereto.

#### Key competencies of members to be selected to form part of KwaDukuza MPT/ EAA:

- (a) Statutory Planning/ Development
- (b) Land Use Management
- (c) Spatial Planning/ Development
- (d) Regional Planning
- (e) Strategic Planning/ Development, and
- (f) Law related thereto

COVID-19 Hotline: 0800 029 999



**NOMINEE DETAILS**

APPLICATION FOR KDM MPT:	
APPLICATION FOR KDM EAA:	
NAME OF NOMINEE:	
PROFESSION NOMINATED FOR:	
PROFESSIONAL BODY:	
PROFESSIONAL REGISTRATION NO.	
WORK EXPERIENCE IN RELEVANT FIELD (YEARS):	
<b>NOMINEE CONTACT DETAILS</b>	
TEL:	
CELL:	
EMAIL ADDRESS:	
POSTAL ADDRESS:	
PHYSICAL ADDRESS (IF DIFFERENT FROM POSTAL ADDRESS):	

**Each nomination must be in writing and must contain the following information:**

1. Motivation by the nominator for the appointment of the nominee to the KwaDukuza Municipal Planning Tribunal/ Appeal Authority (not exceeding one page);
2. A short curriculum vitae of the nominee (not exceeding four pages);
3. Proof of relevant qualification(s) in the Built Environment and/ or relevant profession;
4. Proof of registration with the respective and relevant professional body(ies);
5. Declaration of work conducted within the jurisdiction of the KwaDukuza Municipality which must include the following:
  - (a) Name of Project
  - (b) Role in the project
  - (c) Year in which the project/work was undertaken

**The nominations received will be evaluated according to the following criteria:**

1. Profession nominated for.
2. Total number of years post (1<sup>st</sup>) qualification.
3. Registration with relevant statutory body and registration number.
4. List all work undertaken within KwaDukuza Municipality.
5. A summary of this work undertaken within KwaDukuza Municipality in the past 5 years.

Please note that failure to comply with the above requirements may result in the disqualification of the nomination.

Nominations must be sent to:

**N. J. MDAKANE**

**The Municipal Manager**

KwaDukuza Municipality

P. O. Box 72

KWADUKUZA

4450

Or emailed to:

[municipalmanager@kwadukuza.gov.za](mailto:municipalmanager@kwadukuza.gov.za) / [janem@kwadukuza.gov.za](mailto:janem@kwadukuza.gov.za).

**For Attention: Mrs. Jane Muthusamy**

**For Enquiries:**

Name: Sandhir Jagmohun

Tel: 032 437 5584

Email: [sandhirj@kwadukuza.gov.za](mailto:sandhirj@kwadukuza.gov.za)

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## Nominator Details (if applicable)

<b>Name:</b>	
<b>Organisation:</b>	
<b>Address:</b> <i>(include postcode)</i>	
<b>Telephone:</b>	
<b>Mobile:</b>	
<b>Email:</b>	
<b>Relationship to nominee:</b>	
<b>Signature</b>	
<b>Date:</b>	

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I, ..... (full names of nominee),

I. D. No. (of nominee) .....

hereby declare that –

- (a) I am available to serve on the KwaDukuza Municipal Planning Tribunal/ Appeal Authority.
- (b) there is no conflict of interest OR I have the following interests which may conflict with the KwaDukuza Municipal Planning Tribunal/ Appeal Authority:

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- (c) I am not disqualified in terms of Section 38 of the Spatial Planning and Land Use Management Act, 2013 (Act No. 16 of 2013) in conjunction with Section 9 of the KwaDukuza Municipality Spatial Planning and Land Use Management By-Laws No. 2002 (September 2018), to serve on the KwaDukuza Municipality Municipal Planning Tribunal/ External Appeal Authority and I authorise the KwaDukuza Municipality to investigate any record in relation to such disqualification or requirement.
- (d) I undertake to sign, commit to and uphold the Code of Conduct applicable to members of the KwaDukuza Municipal Planning Tribunal/ External Appeal Authority.
- (e) I hereby certify that the information supplied by me, including the documents attached to this application form is correct.

DATED at ..... this ..... day of ..... 2025.

Signed by nominee and/ or person submitting nomination:

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(Full Names)

(Full Names)