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Enquiries
Imobuzo
Navrae

KwaDukuza Municipality

Department:
Economic Development and Planning Province of
KwaZulu-Natal

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Postal Address
IsikhwamaSeposi
PosAdres

P.O. Box 72
KwaDukuza
4450

Reference
/Plan #
Inkomba

Erf No:
Rep B No:

Date
Usuku
Datum

	COMPLETION GUIDELINE	Y	N	N/A
	1. Overall dimensions as per approved plan			
	2. Stormwater adequately discharged			
	3. Drainage adequately discharged			
	4. Re / MH covers are visible & trimmed			
	5. Property beacons/pegs visible			
	6. Road verge reinstated – no damage to mun. services			
	7. Site cleared of rubble, shed, shade cloth, building material, toilet etc.			
	8. Floor layout altered			
	9. Deviation plan submitted and approved			
	10. Water connected to building			
	11. Filled / excavated soil retained <input type="checkbox"/> Y <input type="checkbox"/> N – Relaxation required			
	12. Services installation Certificate			
	13. Pool Indemnity – On Client letterhead			
	14. Beacon certificate + surveyor setting out drawings			
	15. Professional engineer's completion certificate (Original)			
	15a. Balustrading, Deck, Pergola, Post & Rail, gumpole ret(1m+), free standing wall.			
	15b. XA – Form 4			
	16. Professional engineer's as-built drawings submitted			
	17. Roof loading certificate issued – eaves painted?			
	18. SAGGA / glazing certificate issued (printed version)			
	19. Soil Poison certificate – date of expiry?			
	20. Gas installation certificate – gas cage + lock			
	21. Plumbers compliance certificate – signed by inspector (Original) – all toilets vented?			
	22. Electrical compliance certificate – stamped by technical services			
	23. Siza water / Estate approval in writing for sewer connection			
	24. Estate clearance certificate			
	*. Health department clearance – Lesley Weaver <input type="checkbox"/>			
	*. Civil department clearance – Fiso Mhlono <input type="checkbox"/>			
	*. Town planning clearance <input type="checkbox"/>			
	*. Fire clearance certificate – Devin Govender <input type="checkbox"/>			
	*. Electrical dept. clearance – Phumza Ndlamafa <input type="checkbox"/>			
	*. Environmental dept. clearance – Thembeke Mthuli <input type="checkbox"/>			