



TENDER NO. MN 141/2024
UPGRADE TO SALT ROCK OFFICES

T1.1 TENDER NOTICE AND INVITATION TO TENDER

The KwaDukuza Municipality invites tenders for the above. Only Tenderers who are registered with CIDB in a contractor grading of **4GB** or higher will be eligible to tender. Tenderers will have proof of CIDB Registration by closing date failing which the tender will be disqualified. Tenderers shall be registered on the National Treasury's Central Supplier Database.

The physical address for collection of tender documents is: The KwaDukuza Municipality, Civil Department, PMU Building, 2 Industrial Crescent, Office No: 38 upon presentation of a receipt proving prior payment of a non-refundable fee of R 817.00(inclusive of VAT), having been made at the Municipal Finance Directorate, General Justice Mpanza Building, 104 Mahatma Gandhi Street, KwaDukuza (Cash or EFT only). Proof of payment to be submitted upon collection of document.

EFT shall be made directly to the Municipality Bank Account which is as follows:

Account Name:	KDM Primary Account	Account Type:	Cheque
Name of bank:	ABSA	Account Number:	4087627126
Name of branch:	Public Sector – KZN	Branch Code:	632005
Reference:	MN 141-2024		

Tender documents will be available from 09H00 on **12th March 2025 until 15H00 on 25th March 2025**. Contact person regarding collection of these documents is: Hlengiwe Khuzwayo, Tel No: 032 437 5090. Technical queries may be addressed to: Senzo Buthelezi Tel No.: 032 437 5272, e-mail: senzob@kwadukuza.gov.za . Supply Chain Management queries to be directed to Mr Luyanda Tshonapi, email: luyandat@kwadukuza.gov.za

A compulsory clarification meeting, with representatives of the Employer, will take place at the **KwaDukuza Municipality: PMU Building, Board room**, 2 Industrial Crescent on **the 26th of March 2025**, starting at **10h00**. This meeting will be followed by an inspection of the site. Failure to attend the compulsory clarification meeting will disqualify the tenderer. Doors to the venue will be closed at **10H00** and the briefing will commence immediately. Late attendance will not be accepted, and contractors will **not** be admitted into the venue. Only those tenderers who are in possession of a tender document shall be permitted to participate in discussion at the compulsory clarification meeting.

Tenders (Printed copy) shall be placed in sealed envelopes, endorsed with **TENDER NO. MN 141/2024: UPGRADE TO SALT ROCK OFFICES** and be placed in the Tender Box at the **Lavoipierre Building (Stores), NO.2 Industria Crescent Lavoipierre Building Stores** not later than **12h00 on the 3rd April 2025** at which time the tenders will be opened in public. Tenders are to be submitted on the tender documentation provided by the Municipality. Late, electronic or faxed tenders will not be accepted

Bids will be evaluated and adjudicated according to the following criteria:

- 80/20 preference points system will be applied in terms of the preferential Procurement Regulations, 2022 (Points claimed will be scored for specific goals and proof of such claim must be provided with the submitted bid). Failure in providing relevant proof will result in no points being awarded for specific goals.
- The Council's Supply Chain Management Policy, MFMA, Council's Preferential Procurement Policy and other Applicable Legislation.
- Service Providers shall be registered on the National Treasury's Central Supplier Database.
- Prices tendered must be firm and inclusive of VAT.
- Service providers to complete in full all Applicable MBD's.
- A copy of the most recent Municipal account/ utility bill in which the business is registered or any of its Directors, District municipality (water) and Local municipality (rates, electricity, and other) or if the bidder is a tenant then a letter or certificate from the landlord indicating that municipal services are not in arrears OR a letter from the Ward Councillor or an Affidavit stating that the ward in which the business operates is Exempt from paying Municipal rates and taxes or Municipal Services. (The validity of the contents of the letter or affidavit in respect of rates will be tested with Municipal Finance Rates office) (To be submitted prior to the award of bid)
- The specific goals criteria to this Tender in terms of Section 2 (1)(d) and (e) of the Act is: **Only** EME's or QSE or Large Enterprises which are at least 51% owned by Black people who are black are eligible to bid.
- **RDP criteria applied to this bid:** Service providers who resides within the provincial jurisdiction of KwaZulu Natal will be considered. Proof of address by way of Utility bill or an Affidavit to confirm Locality must be provided with your bid.
- Compliance with Regulation 27(2) of the Supply Chain Regulations (where brand names may be specified, or an equivalent will suffice)
- Contractor having a CIDB grading of **4GB or** higher will be eligible to tender.

- Contractor shall provide the Municipality with a compliance clearance PIN to verify your tax compliance status.
- Certificate of Attendance at the clarification meeting.
- The employment of local labour shall be sourced within the wards of the KwaDukuza Municipality in terms of EPWP.
- NB: Bidders who are listed in the National Treasury register of defaulters and restricted suppliers will be automatically disqualified.
- The validity of the Tax Clearance Certificate issued by the South African Revenue Services certifying that the taxes of the bidder are in order will be verified against the information recorded on the Central Supplier Database (CSD)
- Original or copy of Bank Rating Letter from A Registered Financial Institution for tenders exceeding R3 m (To be submitted prior to the award of bid).
- The Tender validity period is 56 calendar days.
- Failing to comply with the above -mentioned criteria will deem your bid as being non-responsive

Below is summary of Functionality scoring, full details of scoring are indicated in the Tender Data.

EVALUATION MATRIX FOR ASSESSMENT OF FUNCTIONALITY

The evaluation criteria and maximum score in respect of each of the criteria are given hereunder.

A Tender must score a minimum of 60 points in Functionality to be considered for further evaluation

Functionality criteria	Evaluation schedule	Maximum number of points
Relevant project experience	Schedule 13	30
Expertise of key personnel	Schedule 20 and 30	50
Plant and Equipment	Schedule 19	20
Maximum possible score for functionality		100

Functionality shall be scored by not less than four evaluators in accordance with the above-mentioned schedules:

The minimum number of evaluation points for functionality is 60.

All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Data Base. Council does not bind itself to accept the lowest tender or any tender and reserves the right to accept any part or the whole of any tender. The Municipality also reserves the right to call on preferred bidders to form a joint venture with a BEE company. For all tenders awarded exceeding R 4 m, the Tenderer must sub-contract 45% to an EME or QSE which is at least 51% owned by black people within the jurisdiction of KwaDukuza Municipality. Canvassing in any form in the gift of Council is strictly prohibited and will lead to the disqualification of the tender. No bids will be considered from persons in the services of any organ of state.

NJ MDAKANE
Municipal Manager