



REQUEST FOR PROPOSALS NO. MN 172/2024

KWADUKUZA MUNICIPALITY REQUESTS FOR PROPOSALS FROM PROSPECTIVE SERVICE PROVIDERS TO OPERATE AND MANAGE THE MUNICIPAL OWNED WASTE BUYBACK CENTRE LOCATED IN NTSRAWINI WITHIN THE KWADUKUZA MUNICIPAL JURISDICTION FOR A PERIOD OF THREE YEARS

In terms of Chapter 11 of the Municipal Finance Management Act No 56 of 2003, proposals are hereby invited for the above.

The physical address for collection of expression of interest documents is No. 2 Industria Crescent, Lavoipierre Building, SCM/Stores offices KwaDukuza upon presentation of a receipt proving prior payment of a non-refundable fee of R180.00 (inclusive of VAT), having been made at the Municipal Finance Directorate, General Justice Mpanza Building, 104 Mahatma Gandhi Street, KwaDukuza. **Expression of interest documents will be available from 10h00 on 27 November 2024 . The cut-off time for selling of expression of interest documents is 15h00 on the 10 December 2024.** Contact persons regarding collection of these documents is Nomthandazo Nene, Tel No: 032 - 437 5583, email: Nomthandazon@kwadukuza.gov.za Community Services and Public Amenities Administration Office and Technical Queries may be addressed to Chuma Gushu, Tel No. 032 - 437 5091, email: Chumag@kwadukuza.gov.za.

A compulsory clarification meeting, with representatives of the Employer, will take place at the KwaDukuza Municipality: Community Services boardroom, Lavoipierre 2 Industria Crescent, KwaDukuza, 4450 on 11 December 2024, starting at 10H00. Failure to attend the compulsory clarification meeting will disqualify the proposal. Doors to the venue will be closed at **10H00** and the briefing will commence immediately. Late attendance will not be accepted, and service providers will **NOT** be admitted into the meeting venue. Only those service providers who are in possession of an expression of interest document shall be permitted to participate in discussion at the compulsory clarification meeting and site inspection.

Proposals shall be placed in sealed envelopes, endorsed with **REQUEST FOR PROPOSAL NO. MN 172/2024** be placed in the Tender Box at the SCM Municipal Offices, No. **2 Industria Crescent**, KwaDukuza, Lavoipierre Building, SCM Offices not later than **12h00 on 22 January 2025**, at which time the proposals will be opened in public. Proposals are to be submitted on the expression of interest documentation provided by the Municipality. **Late, electronic, or faxed proposals will not be accepted.**

Proposals will be evaluated and adjudicated according to the following criteria: -

- 80/20 preference points system will apply in terms of the Preferential Procurement Regulations, 2022 (Points claimed will be scored for specific goals and proof of such claim must be provided with your Bid). Failure in providing relevant proof will result in no points being awarded for specific goals /preference points.
- KwaDukuza Municipality will be applying specific goals in terms of Section 2 (1)(d) and (e) of the Preferential Procurement Policy Framework Act, 2000(Act No 5 of 2000). The Specific goals applied for this bid: only EME's or QSE's which are at least 51% owned by Black people shall be considered. Should the applicable specific goals not be met, the municipality shall cancel the bid.
- Council's Supply Chain Management Policy, MFMA, Council's Preferential Procurement Policy and other Applicable Legislation.
- Service providers are required to complete in full all Applicable MBD's.
- A copy of the most recent municipal account / utility bill in which the business is registered and any of its Directors, District Municipality (water) and Local Municipality (rates, electricity and other) or if the bidder is a tenant then a letter or certificate from the landlord indicating that the Municipal Services are not in arrears OR a letter from the Ward Councillor or an Affidavit stating that the ward in which the business operates is Exempt from paying Municipal rates and taxes or Municipal Services. (the validity of the contents of the letter or affidavit in respect of rates will be tested with the Municipal Finance Rates office). Failure to submit this will lead to your bid being deemed as non-responsive.
- RDP Criteria applied for this Proposal: Service providers who are based within the Republic of South Africa will be considered. Proof of address by way of Municipal Utility bill or an Affidavit to confirm Locality must be provided with your bid.
- The expression of interest offer validity period will be 90 consecutive days (3-Months).
- Compliance with Regulation 27(2) of the Supply Chain Regulations (Where brand names may be specified, or an equivalent will suffice).

Failing to comply with the above-mentioned criteria will result in your bid deemed as non-responsive.

All prospective service providers shall be screened against the National Treasury's Defaulters Database.

Council does not bind itself to accept the lowest proposal or any proposal and reserves the right to accept any part or the whole of any expression of interest proposal. The Municipality reserves the right to negotiate the price in accordance with Regulation 24 of KwaDukuza Municipality Supply Chain Management Policy (SCMP).

Any form of canvassing related to the Council's procurement process is strictly prohibited and will result in the disqualification of the expression of interest. Bids submitted by individuals employed by any governmental entity will not be considered.

N.J. MDAKANE
MUNICIPAL MANAGER