



**TENDER NO. MN: 90/2025**  
**CONSTRUCTION OF NSIKENI COMMUNITY HALL (WARD 27)**

**T1.1 TENDER NOTICE AND INVITATION TO TENDER**

The KwaDukuza Municipality invites tenders for the above. Only Tenderers who are registered with CIDB in a contractor grading of 5 GB or higher will be eligible to tender. Tenderers will have proof of CIDB Registration by closing date failing which the tender will be disqualified. Tenderers shall be registered on National Treasury's Central Supplier Database.

The physical address for collection of tender documents is: The KwaDukuza Municipality, Civil Services Department, PMU Building, room 05-A , 2 Industrial Crescent, KwaDukuza, upon presentation of a receipt proving prior payment of a non-refundable fee of R 866.00(inclusive of VAT), having been made at the Municipal Finance Directorate, General Justice Mpanza Building, 104 Mahatma Gandhi Street, KwaDukuza (Cash only). Tender documents will be available from 09H00 on **15 August 2025 until 15H00 on 21 August 2025**. Contact person regarding collection of these documents is: Hlengiwe Khuzwayo, Tel No: 032 437 5090. Technical queries may be addressed to: Mr. Senzo Buthelezi, Tel No.: 032 437 5058, e-mail: [senzob@kwadukuza.gov.za](mailto:senzob@kwadukuza.gov.za). Supply Chain Management queries to be directed to Mr Luyanda Tshonapi, email: [luyandat@kwadukuza.gov.za](mailto:luyandat@kwadukuza.gov.za)

A **compulsory clarification meeting**, with representatives of the Employer, will take place at the KwaDukuza Municipality: PMU Boardroom, Lavoipierre Building, 2 Industria Crescent, KwaDukuza, 4450 on **22 August 2025, starting at 10H00**. Failure to attend the compulsory clarification meeting will disqualify the tender. Doors to the venue will be closed at **10H00** and the briefing will commence immediately. Late attendance will not be accepted, and tenderers will **NOT** be admitted into the meeting venue. Only those tenderers who are in possession of a tender document shall be permitted to participate in discussion at the compulsory clarification meeting and site inspection. **All Bidders need to adhere to COVID19 regulations.**

Original Tenders documents shall be placed in sealed envelopes, endorsed with **TENDER NO. MN 90/2025: NSIKENI COMMUNITY HALL (WARD 27)** and be placed in the **Tender Box at the Lavoipierre Building (Stores), NO.2 Industria Crescent Lavoipierre Building Stores** not later than **12h00 on the on 29 August 2025** at which time the tenders will be opened in public. Tenders are to be submitted on the tender documentation provided by the Municipality. Late, electronic or faxed tenders will not be accepted.

**Bids will be evaluated and adjudicated according to the following criteria:**

- 80/20 preference points system will apply in terms of the preferential Procurement Regulations, 2022 (Points claimed will be scored for specific goals and proof of such claim must be provided with the BID). Failure in providing relevant proof will result in no points being awarded for specific goals.
- Council's Supply Chain Management Policy, MFMA, Council's Preferential Procurement Policy and other Applicable Legislation.
- Service Providers shall be registered on the National Treasury's Central Supplier Database.
- Prices tendered must be firm and inclusive of VAT,
- Service providers to complete in full all Applicable MBD's.
- A copy of the most recent Municipal account/ utility bill in which the business is registered or any of its Directors, District municipality (water) and Local municipality (rates, electricity, and other) or if the bidder is a tenant then a letter or certificate from the landlord indicating that municipal services are not in arrears OR a letter from the Ward Councillor or an Affidavit stating that the ward in which the business operates is Exempt from paying Municipal rates and taxes or Municipal Services. (The validity of the contents of the letter or affidavit in respect of rates will be tested with Municipal Finance Rates office) (To be submitted prior to the award of bid).
- The specific goals criteria applied to this tender in terms of Section 2 (1)(d) and (e) of the Act is EME OR QSE which are at least 51% owned by black people.
- RDP criteria applied for this tender: Service providers who reside within the Jurisdiction of KwaDukuza will be considered. Proof of address by way of Municipal Utility bill or a proof of Address by the Ward Councillor (Special KDM Format) of Affidavit from the Landlord to confirm locality must be provided with your bid
- Compliance with Regulation 27(2) of the Supply Chain Regulations (where brand names may be specified, or an equivalent will suffice)
- Audited financial statement/unaudited financial statement with proof of public interest score for 2022/23 financial year prior to submitting an invoice for payment.
- Contractor having a CIDB grading of **5 GB or higher**.
- Contractor shall provide the Municipality with a compliance clearance PIN to verify your tax compliance status.
- Certificate of Attendance at the clarification meeting.
- The employment of local labour shall be sourced within the wards of the KwaDukuza Municipality in terms of EPWP.
- NB: Bidders who are listed in the National Treasury register of defaulters and restricted suppliers will be automatically disqualified.
- The validity of the Tax Clearance Certificate issued by the South African Revenue Services certifying that the taxes of the bidder are in order will be verified against the information recorded on the Central Supplier Database (CSD)

- Original or copy of Bank Rating Letter from A Registered Financial Institution for tenders exceeding R3 m (To be submitted prior to the award of bid).
- The validity period is 56 calendar days.
- Failing to comply with the above -mentioned criteria will deem your bid as being non-responsive.

Below is summary of Functionality scoring, full details of scoring are indicated in the Tender Data.

#### **EVALUATION MATRIX FOR ASSESSMENT OF FUNCTIONALITY**

The evaluation criteria and maximum score in respect of each of the criteria are given hereunder.

*A Tender must score a minimum of 60 points in Functionality will be considered for further evaluation*

<b>Functionality criteria</b>	<b>Evaluation schedule</b>	<b>Maximum number of points</b>
Relevant project experience	Schedule 1	20
Expertise of key personnel	Schedule 2	50
Plant and Equipment	Schedule 3	20
Locality of business; Where the business is located:	Schedule 4	10
<b>Maximum possible score for functionality</b>		<b>100</b>

All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Data Base. Council does not bind itself to accept the lowest tender or any tender and reserves the right to accept any part or the whole of any tender. For all tenders awarded exceeding R 4 m, the Tenderer must sub-contract 30% to an EME or QSE which is at least 51% owned by black people within the jurisdiction of KwaDukuza Municipality. 1% for all technical projects exceeding R10m must be allocated to skills development program. Canvassing in any form in the gift of Council is strictly prohibited and will lead to the disqualification of the tender. No bids will be considered from persons in the services of any organ of state.

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**NJ MDAKANE**  
**Municipal Manager**