



**TENDER MN 199/2021 ZONE 1 (WARD 1,3,25,27) THE CUTTING OF GRASS AND LITTER PICKING WITHIN THE KWADUKUZA MUNICIPALITY FOR A PERIOD OF THREE YEARS.**

In terms of Chapter 11 of the Municipal Finance Management Act No 56 of 2003, tenders are hereby invited for the below

The physical address for collection of tender documents is: The Office of the Executive Director: Community Services and Public Amenities, Lavoipierre Building, 2 Industria Crescent, KwaDukuza upon presentation of a receipt proving prior payment of a non-refundable fee of R150.52 (inclusive of VAT), having been made at the Municipal Finance Directorate, General Justice Mpanza Building, 104 Mahatma Gandhi Street, KwaDukuza. (Cash only). **Tender documents will be available from 09H00 ON 22 JUNE 2022 until 15H00 on 11 JULY 2022.** Documents to be collected from Community Services and Public Amenities, from the Administration Officer, Nomthandazo Ngcobo (032 437 5583). Technical queries contact Njabulo Ngwane – 032 437 5176.

**A compulsory clarification meeting**, with representatives of the Employer, will take place at the KwaDukuza Municipality: KwaDukuza TOWN HALL (FRONT ENTRY) Civic Complex, 14 Chief Albert Luthuli Street, KwaDukuza, starting at **10h00** am on **12 JULY 2022, starting at 10H00**. This meeting will be followed by an inspection of the site. Failure to attend the compulsory clarification meeting and site visit will disqualify the tender. Doors to the venue will be closed at **10H00** and the briefing will commence immediately. Late attendance will not be accepted and tenderers will **NOT** be admitted into the meeting venue. Only those tenderers who are in possession of a tender document shall be permitted to participate in discussion at the compulsory clarification meeting and site inspection. **All Bidders need to adhere to COVID19 regulations.**

Tenders shall be placed in two independently sealed envelopes, clearly marked envelopes. One marked **“Stage 1: Technical Proposal : with the relevant tender number, (MN 199/2021): “CUTTING OF GRASS AND LITTER PICKING WITHIN**

**KwaDukuza Municipality : ZONE 1 (WARD 1,3,25,27)”** and the other marked **“Stage 2: Financial Proposal – with the relevant tender number, MN 199/2021: “CUTTING OF GRASS AND LITTER PICKING WITHIN KwaDukuza Municipality : ZONE 1 (WARD 1,3,25,27)”** as outlined in the tender specifications and shall be placed in the tender box at the KwaDukuza Municipal SCM/ Stores Offices, 2 Industria Crescent, Lavoipierre Building, KwaDukuza, not later than **12h00 on the 25<sup>TH</sup> JULY 2022** when the tenders will be opened in public. Tenders are to be submitted on the tender documentation provided by the Municipality. Late, electronic or faxed tenders will not be accepted.

**Tenders will be evaluated and adjudicated according to the following criteria:-**

- 80/20 preference points system will apply in terms of the Preferential Procurement Regulation. 2017 (B-BBEE Status Level of Contribution - an original or certified copy of the certificate is required).
- Contractor shall be registered on the National Treasury’s Central Supplier Database.
- Council’s Supply Chain Management Policy.
- Prices tendered must be firm and inclusive of VAT.
- Contractor shall provide the Municipality with a compliance clearance PIN to verify your tax compliance status and the CSD master registration number.
- A copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other) or if the bidder is a tenant then a letter or certificate from the landlord indicating that the levies are not in arrears.
- Fully complete and submit MBD forms which form part of the tender document.
- **NB: Bidders who are listed in the National Treasury register of defaulters and restricted suppliers will be automatically disqualified.**
- Certified ID copies of ALL the shareholders, members OR trustees of the business. (NB: the date of certification must be less than 3 months from the date of the bid closure).
- Must have Public liability insurance.
- Must have a **Letter of Good Standing from Workmen’s Compensation Fund**
- Must have a waste management plan
- The tender offer validity period of 365 days
- Compliance with all conditions and requirements as specified in the tender document
- Only bidders residing in the KwaDukuza Municipal area of jurisdiction shall be considered. Proof of address to be submitted with the bid in the form of a special letter from the Ward Councillor indicating the address where the company is registered and the director’s physical address.

- Only bidders who score the minimum of 70 points in stage one will advance to the next stage of evaluation.

**The tenderer may tender for any one or all of these zones but the KwaDukuza municipality reserves the right to not award any one or more of these zones to a specific contractor. The maximum of only one zone will be awarded to any one contractor irrespective of the number of tenders that the contractor qualifies for.**

Council does not bind itself to accept the lowest tender or any tender and reserves the right to accept any part or the whole of any tender and Preference will be given to an EME (exempted micro enterprise) or QSE (qualifying small business enterprise) which is at least 51% owned by black people residing within the jurisdiction of KwaDukuza.

Canvassing in any form in the gift is strictly prohibited and will lead to the disqualification of the tender. No bids will be considered from persons in the services of any organ of the state

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**N J Mdakane**  
**MUNICIPAL MANAGER**

