

PUBLIC NOTICE

AMENDMENT OF EXISTING CONTRACT SCOPE OF WORKS: MN 131/2018

Notice is hereby given in terms of Section 116 (3) (a) and (b) of the Local Government: Municipal Finance Management Act, 2003, that KwaDukuza Municipality intends to amend the scope of works for the contract MN 131/2018. This contract is between the KwaDukuza Municipality and Computer Artworks Services cc trading as Artworks.

THE ORIGINAL SCOPE OF WORKS:

The said contract provides for the design, print, and delivery of tourism brochures for a period of three (3) years. The current state of the contract is presented in the table below.

Period	Services	Price Inclusive of Vat	Status
Year 1	10000 printed copies with 1 digital version for the website upload (e-book)	R 191 385.00	Successfully Implemented during the 2019/2020 financial year.
Year 2	12000 printed copies with 1 digital version for the website upload (e-book)	R 227 585.00	Not implemented due to Covid 19 lockdown which impacted negatively on the tourism sector and is now the subject of the amendment of scope as per this public notice.
Year 3	14000 printed copies with 1 digital version for the website upload (e-book)	R 251 965.00	Not implemented due to Covid 19 lockdown which impacted negatively on the tourism sector and is now the subject of the amendment of scope as per this public notice.

PROPOSED SCOPE OF WORKS FOR THE BALANCE OF THE CONTRACT (NEW)

- Update and edit the 2019/2020 brochure, to be distributed as the electronic brochure to targeted clients. The update and editorial of the brochure will produce two new brochures, one for the 2021 calendar year and the other one for the 2022 calendar year.
- The above will include a typesetting/layout of 56 pages including the cover.
- Create virtual digital marketing platforms for tourism.
 - ☐ Reboot and reclaim the website domain www.tourismkwadukuza.co.za
 - ☐ Create a website with google maps. This is done to ensure that tourists easily reach various tourism establishments. This exercise will also assist the municipality to undertake an audit of the tourism products that survived the Covid lockdown and are still operating.
 - ☐ Photography for the website and brochure update will be done as 360 degrees and drones will be used.
 - ☐ A maximum of 24 blogs will be created and timeously placed to drive tourists' numbers to our area.
 - ☐ Maintenance and uploading of current data.
 - ☐ Marketing Videos creation for uploading to YouTube and on the website.
 - ☐ Convert to the flipbook.
 - ☐ Skills transfer - during the same period the service provider will provide capacity building to the tourism staff regarding the collection of data, creation of blogs, and managing website contents and queries. It is envisaged that a skills transfer will be done to internal KwaDukuza Staff members during this period.

FINANCIAL IMPLICATIONS OF AMENDMENT OF SCOPE: There is no additional financial burden to the Council as this project is within the current contract value of the award.

Notice is hereby further given in terms of section 21 and 21A of the Municipal Systems Act, 2000 (Act 32 of 2000) that the local community and affected parties are invited to submit comments or representations on the proposed amendment of the contract. Such comments or representations must be made in writing and submitted by not later than **23 March 2021**. The submissions and queries must be submitted to the following email addresses/persons.

Sikhumbuzo Hlongwane (ED:EDP) - sikhumbuzoh@kwadukuza.gov.za

Nonhlanhla Khumalo (Manager: LED & Tourism) nonhlanhlak@kwadukuza.gov.za

