

VACANCY

The KwaDukuza Municipality seeks to fill the following positions and accordingly invites applications from persons who meet the requirements as indicated. Please note that the post title and post identification number (KZ292.) MUST be indicated on your application which MUST be accompanied by certified copies of your qualifications, identity document and driver's licence where applicable. Applicants are also advised to ensure that their applications address the selection criteria in terms of qualifications, experience and any other requirements as set out in the relevant advertisement as shortlisting will be based on these selection criteria.

Post Title	SENIOR ENVIRONMENTAL CONTROL OFFICER
Business Unit	ECONOMIC DEVELOPMENT AND PLANNING
Reference	KZ292EDPS003
Task Grade	(TASK GRADE 12 - R 341 484.96 - R 443 271.00 p.a plus locomotion allowance and cell phone allowance as per council policy)
Notice number	
Minimum Competence Requirements	Applicants for posts affected by the National Treasury Minimum Competency Regulations, 2007 will be required to obtain those competencies within 18 months from the date of commencement.
Requirements	<p>A Bachelor's Degree in the field of Environmental management/ Climatology/ Geography/ Natural Science at NQF level 7, Minimum 3 years post qualification experience. Knowledge of relevant Legislation, Local Government Processes essential. Relevant Skills include Communication, Financial, Computer literate (MS Word packages), Code B/ 08 driving license.</p> <p>Knowledge of Local, Provincial, National Government Processes and relevant Legislation and policies including but not limited to understanding of environmental/climate change policies. Ability to work independently with minimal supervision and in a team environment. Highly developed interpersonal, oral and written communication skills and presentation.</p>
Duties	<p>ENVIRONMENTAL PLANS AND APPLICATION ASSESSMENT</p> <ul style="list-style-type: none"> Co-ordinates tasks/ activities associated with the evaluation and assessment of development applications and relevant tools, policies and plans to address environmental compliance, In order to ensure environmental policies and regulations are complied

with. This includes assessing and evaluating Environmental Management Plans, Scoping Reports and EIA's submitted for developments and ensure development compliance with recommendations as set out in the reports; assessing development applications and building plan applications in order to determine environmental impacts and make recommendations accordingly; ensuring development applications comply with relevant legislation and regulations and local policies such as IDP, SEA and the relevant controls as set out in the Schemes; evaluating all development applications including, infrastructure development, residential, industrial, and commercial from an environmental compliance point of view; enforce environmental legislation regulations in order to ensure effective management of marine and coastal areas, including the encroachments onto dune and vegetation; conducting inspections to establish and monitor whether recommendations made as set out in EIA/ Scoping reports, EMP etc. are complied with.

RENDER COMPLIANCE MONITORING AND ENFORCEMENT WITHIN THE MUNICIPALITY

- Enforces provisions of the environmental laws by ongoing liaising and/or interaction with developers, community, in order to ensure statutory requirements controlling environmental health are enforced minimizing risks to the community and promoting a safe and healthy living environment. This includes attending to reactive inspections; conducting inspections to establish and monitor whether recommendations made as set out in EIA/ Scoping reports, EMP etc. are complied with; respond to complaints and investigate incidents; consult with relevant environmental experts and legal representatives of transgressors; reporting continuous infringements or environmental contraventions to the immediate superior for approval to institute further/ or urgent measures such as issuing compliance notices and directives; ensure rehabilitation of specific areas is conducted by the transgressor.

EDUCATION AND AWARENESS

- Facilitate and coordinate environmental capacity building and awareness initiatives in order to ensure adequate awareness is created on the advantages of adopting good practices and acceptable development procedures with minimum impact on the environment. This includes, amongst others, communicating with the community and developers during formal awareness

initiatives and making available information and advice on acceptable practices and procedures; creating awareness and attending to enquiries on specific environmental legislative requirements; coordinating, facilitating and implementing Education and Awareness initiatives; liaison with stakeholders, NGO's and civil society, schools (eco-schools) through participating in Environmental Calendar days; liaising with provincial/ national governments regarding awareness programmes that could be rolled out within the local area and advising the same of challenges that needs to be addressed in order to achieve educational awareness;

CLIMATE CHANGE

- Under the guidance of Manager Sustainable Development / Supervisor and in conjunction with the Climate Change Officer, contribute to the implementation Low Emissions Development Framework in order to ensure the objectives of the IDP, National Environment Management Act and National Climate Change Response Strategy and other relevant legislation and policies (municipal, national and international) are met. This includes consulting and liaising with broader KwaDukuza community and key stakeholders to establish community mitigation and adaptation programs; assist and/or participate in the development of Climate Change tools; ensure the implementation of climate change action plans; participate in joint climate change and environmental partnership projects with other Government Agencies, tertiary and non-government organizations) to achieve sound climate change and environmental management outcomes; provide input to climate change, biodiversity, water quality, land Management, waste management and energy projects.

FORWARD PLANNING

- Administration of the Environmental Policies and Regulations and all applicable environmental bylaws in respect of existing/ proposed developments, buildings and structures by ensuring their implementation, In order to ensure key functional implementation requirements are analysed and coordinated to enable objectives associated with monitoring compliance of Environmental Policies and regulations and all applicable municipal bylaws within the Municipal area is accomplished.

REPORTS AND CORRESPONDENCE

	<ul style="list-style-type: none"> • Co-ordinates specific administrative and reporting requirements associated with the key performance and result indicators of the functionality in order to ensure administrative sequences dictating reporting requirements and approval procedures are complied with and correspondence responded to through the provision of accurate information. • PERFORMANCE MANAGEMENT • Contributes to the departmental, Section and Sub-section (Unit) Performance Management Plan in order to ensure objectives of the Council's Performance Management System are achieved.
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PLEASE NOTE:

1. Applications are to be addressed to the **Municipal Manager, KwaDukuza Municipality, P.O. Box 72, KwaDukuza, 4450** for attention the **Human Resources Department**, and may be posted or hand delivered. (Note that hand delivered applications must be handed to the HR Officer, 34 Chief Albert Luthuli Street **OK MALL BUILDING** KwaDukuza) For enquiries Please call **032 437 5142/ 5153**.
2. The Closing date and time is Tuesday, **02 June 2022** at **12H00**. No applications will be accepted after the closing date and time.
3. Please **DO NOT** fax or e-mail applications. Please also **DO NOT** submit applications on Z 83 forms. Please **NOTE THAT APPLICATIONS MUST BE SUBMITTED ON KWADUKUZA MUNICIPALITY'S APPLICATION FORM WHICH IS OBTAINABLE ON THE MUNICIPALITY'S WEBSITE (www.kwadukuza.gov.za)**
4. KwaDukuza Municipality adheres to the National Employment Equity Act and preference will be given to appointments that assist in achieving current targets of the municipality.
5. Further communication will only be with shortlisted candidates, such shortlist being confined to the candidates that best meet the requirements according to the information supplied in their CV's. Candidates not contacted within 3 months of the closing date may consider their applications unsuccessful.
6. Council reserves the right not to appoint any candidate to this post or to make required adjustments.
7. Canvassing to Councilors/ Managers for preference on appointment is prohibited and may lead to disqualification of applicants..