



INTERNSHIP PROGRAMME: 2022/2024 INTAKE

REQUIREMENTS:

KwaZulu-Natal Provincial Department of Social Development is contributing towards skills development initiatives for the youth in the province by providing opportunities to unemployed graduates to gain workplace experience in various work disciplines. Applications are therefore invited from unemployed graduates to participate in the Internship Programme that will run for a period of **24 months** contract, which will provide them with valuable work experience and increase their opportunities towards employment. The department will pay a monthly stipend of **R6172.00** to the Interns.

Candidates must be unemployed graduates residing in KwaZulu-Natal. Unemployed graduates must have completed tertiary qualifications (certificated through graduation) which is a three-year (3) Bachelor's Degree or National Diploma from a recognized University or College and have never participated in an Internship Programme from National, Provincial and Local government before. They must be prepared to relocate to any of the offices listed below at own costs. Candidates must be computer literate, prepared to undergo a selection process that will include a structured interview.

BUSINESS UNIT	BACHELOR'S DEGREE OR DIPLOMA	REF NO.	HEAD OFFICE (PMB)	UGU	UMGUNGUNDLOVU	HARRY GWALA	ETHEKWINI NORTH	ETHEKWINI SOUTH	ILEMBE	ZULULAND	UMKHANYAKUDE	KING CETSHWAYO	UMZINYATHI	UTHUKELA	AMAJUBA
Organizational Design & Efficiency	Work Study , Management Service, Organizational Development or Production Management & Operations Management	ODE01/2022/23	1												
Supply Chain Management	Bachelor of Commerce, Purchasing & Supply Chain Management and Public management/Administration	SCM02/2022/23	3	1	1	1	1	1	1	1	1	1	1	1	1
Human Resource Management	Human Resource Management / Development	HRM03/2022/23	2	1	1	1	1	1	1	1	1	1	1	1	1
Financial Management	Financial Management or Accounting	FM04/2022/23	3	1	1	1	1	1	1	1	1	1	1	1	1
M&E and Assets And physical facilities	Public Management/Administration	PME05/2022/23	5												
Internal Audit & Risk Management	Risk Management or Auditing	IARM06/2022/23	1												
Community Development & Research	Community Development Studies	CDR07/2022/23	0	1	1	1	1	1	1	1	1	1	1	1	1
Information Technology	Information Technology or Computer Science	IT08/2022/23	1	1	1	1	1	1	1	1	1	1	1	1	1
Communication Services	Communication, Public Relations & Media Studies, ND/Degree in Photography	CS09/2022/23	3												
Physical Facilities	Built environment, construction Management	PF10/2022/23	1												
Management	Office Management and Technology/Management Assistant	MA11/2022/23	1	1	1	1	1	1	1	1	1	1	1	1	1
TOTAL			20	6	6	6	6	6	6	6	6	6	6	6	6

HOW TO APPLY: Applications must be on a fully completed Z83 form (obtainable at any Public Service Department) with a detailed CV including contact telephone number, physical and postal address, copies of ID and qualifications. Applicants must indicate the specific area of placement between Head office in Pietermaritzburg and in twelve District Offices respectively. Applications must state clearly the business unit they are applying for and quote the relevant reference number.

ENQUIRIES: Mr Zamo Ngubane (Human Resource Utilization and Development) Tel: 033-264 2129/2211. The closing date is **26 August 2022**. Applications must be addressed to: The Head of Department, Department of Social Development, Private Bag X 9144 **PIETERMARITZBURG**, 3200 or hand deliver to 174 Mayors Walk, Pietermaritzburg.

NB: No late, faxed and emailed applications will be considered. Due to the anticipated volume of applications, communication will be limited to the selected candidates and if you have not been contacted within three months of the closing date consider your application to be unsuccessful.

The Department of Social Development is committed to providing equal opportunities and practicing affirmative action employment. It is the department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required.