



## VACANCIES

The KwaDukuza Municipality situated on the KwaZulu Natal North Coast, seeks to fill the following positions and accordingly invites applications from suitably qualified and experienced applicants for appointment to the position as indicated. **Please note that the post title and post identification number (KDM.) MUST be indicated on your application which MUST be accompanied by certified copies of your qualifications, identity document and driver's licence where applicable.** Applicants are also advised to ensure that their applications address the selection criteria in terms of qualifications, experience and any other requirements as set out in the relevant advertisement as shortlisting will be based on these selection criteria.

**Applicants for posts affected by the National Treasury Minimum Competency Regulations, 2007 will be required to obtain those competencies within 18 months from the date of commencement.**

### **CIVIL ENGINEERING SERVICES & HUMAN SETTLEMENT BUSINESS UNIT:**

**KZ292CEHPMI001: DIRECTOR-HUMAN SETTLEMENT: (TASK GRADE 19: R812 489.64- R 1,054, 671.24 p.a) +Locomotion allowance plus cell phone allowance.**

**Requirements:** A Bachelor Degree or equivalent in the Built Environment (Construction Management, Civil Engineering, Town Planning, Project Management etc.) at NQF Level 7; Computer Literacy MS Word, Excel and Power Point; Code B Driver's license; extensive 3-5 years and above in the Management position, experience in delivery of Human Settlements projects, Strategic Services Delivery innovation and Reporting, good understanding in the legislation and policy analysis, Operational Financial Management, Policy Conceptualization, Project and contract Management, Strategic Leadership and Management, Conflict Management.

**Duties:** Manages, directs and leads the key performance arears and results indicators for the Housing Unit associated with the Infrastructure needs and Housing backlogs, through the identification and Implementation of laid down policies and procedures guiding housing development for a range of income levels ,Coordinating processes associated with sustainable human settlement ,Analysis land and service requirement to meet short and long- term delivery objectives, Strategic management of Municipal property asset and rental housing, Formulation of contract and Project plans for approval and execution implementation and exercising Financial controls and funding requirements, Execution and application of procedures, regulations and standards in order to ensure strategic plan identified in the Integrated Development Plan are afforded priority.

**PLEASE NOTE:**

1. Applications are to be addressed to the **Municipal Manager, KwaDukuza Municipality, P.O. Box 72, KwaDukuza, 4450** for attention the **Human Resources Department**, and may be posted or hand delivered. (Note that hand delivered applications must be handed to the **H.R. Officer/Clerk, OK MALL BUILDING, 34 Chief Albert Luthuli Street, KwaDukuza**).
2. For enquiries please contact **032 437 5153/5142**
3. The Closing date and time is **11 February 2021 at 12H00**. No hand delivered applications will be accepted after the closing date and time.
4. Please **DO NOT** fax or e-mail applications. Please also **DO NOT** submit applications on Z 83 forms. Please **NOTE THAT APPLICATIONS MUST BE SUBMITTED ON KWADUKUZA MUNICIPALITY'S APPLICATION FORM WHICH IS OBTAINABLE ON THE MUNICIPALITY'S WEBSITE** ([www.kwadukuzamunicipality.gov.za](http://www.kwadukuzamunicipality.gov.za))

KwaDukuza Municipality adheres to the National Employment Equity Strategy. Post levels are subject to conversion according to the TASK Job Evaluation system. Further communication will only be with shortlisted candidates, such shortlist being confined to the candidates that best meet the requirements according to the information supplied in their CV's. Candidates not contacted within 3 months of the closing date may consider their applications unsuccessful. Council reserves the right not to appoint. Canvassing to Councilors in form of gifts is prohibited.

**N. J. MDAKANE**  
**MUNICIPAL MANAGER**  
**DATE: 14/06/2021**  
**MN: /2020**

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Publication:  
Provincial Paper: Ilanga

All Municipal Notice Boards AND Council Website  
YAC