

VACANCY: MANAGER (LICENSING & TESTING STATION)



The KwaDukuza Municipality situated on the KwaZulu Natal North Coast, seeks to fill the following positions and accordingly invites applications from suitably qualified and experienced applicants for appointment to the position as indicated. Please note that the post title and post identification number (KDM.) MUST be indicated on your application which MUST be accompanied by certified copies of your qualifications, identity document and driver's licence where applicable. Applicants are also advised to ensure that their applications address the selection criteria in terms of qualifications, experience and any other requirements as set out in the relevant advertisement as shortlisting will be based on these selection criteria.

Applicants for posts affected by the National Treasury Minimum Competency Regulations, 2007 will be required to obtain those competencies within 18 months from the date of commencement.

KZ292CSSLA 001: MANAGER (LICENSING & TESTING STATION) (TASK GRADE 15: R482 185. 80 - R625.908.84 P.A.) + Locomotion allowance & Cell-phone allowance in terms of Council's policies.

Requirements: A Gr.12, + a tertiary qualification at an NQF level 6 or equivalent qualification at an NQF level 6, Traffic Officer's Diploma/ certificate & Registered as such, Code B/08 driver's license, No criminal record, Computer literate (MS Word & Excel), & have 5 years related management experience.

Knowledge & Skills: Municipal by-laws, Road Traffic Act, Criminal Procedure Act & Administration, Knowledge of Motor Licensing & Driver's license procedures & policies, Examining of learners & driver's licenses & motor vehicles.

Duties: Please visit www.kwadukuza.gov.za to view duties.

PLEASE NOTE:

1. Applications are to be addressed to the Municipal Manager, KwaDukuza Municipality P.O. Box 72, KwaDukuza, 4450 for attention the Human Resources Department, and may be posted or hand delivered. (Note that hand delivered applications must be handed to the H.R. Officer, OK MALL BUILDING, 34/36 Chief Albert Luthuli Street, KwaDukuza 4450).
2. For enquiries please contact 032 437 5142/5153
3. The Closing date and time is FRIDAY, 10 SEPTEMBER 2021 at 12H00. No hand delivered applications will be accepted after the closing date and time.
4. Please DO NOT fax or e-mail applications. Please also DO NOT submit applications on Z 83 forms. Please NOTE THAT APPLICATIONS MUST BE SUBMITTED ON KWADUKUZA MUNICIPALITY'S APPLICATION FORM WHICH IS OBTAINABLE ON THE MUNICIPALITY'S WEBSITE (www.kwadukuza.gov.za)

KwaDukuza Municipality adheres to the National Employment Equity Strategy. Post levels are subject to conversion according to the TASK Job Evaluation system. Further communication will only be with shortlisted candidates, such shortlist being confirmed to the candidates that best meet the requirements according to the information supplied in their CV's. Candidates not contacted within 3 months of the closing date may consider their applications unsuccessful. Council reserves the right not to appoint. Canvassing to Councillors in form of gifts is prohibited.



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